



# RESIDENTIAL WAITING LIST APPLICATION FORM

Ref no: 0000

## WAITING LIST APPLICATION FORM RESIDENTIAL PREMISES – NATURAL PERSON

Hereby, applies to be included on the waiting list to rent a flat / house (“the Premises”) from the landlord of the Premises (“Landlord”).

Details of Property:	Town:	Flat / Standalone House	
	Bedrooms	Bathrooms	Servant’s Quarters
	Garages/Parking Bays		

### DETAILS OF FIRST PERSON APPLYING TO BE INCLUDED IN THE WAITING LIST TO RENT THE PREMISES

Full Name			Maiden Name	
Identity / Passport No.			(certified copy to be attached)	
Date of Birth				
Nationality				
Marital Status				
If Married: In Community of Property		ANC	Accrual System	
Telephone (Home)		(Work)	(Fax)	
(Mobile)	Email address / es			
Physical Address				
Postal Address				
Next of Kin			Contact number	

Are you the Owner of the property where you currently stay? **Yes** **No**

If No, please give us the following information:

11.1 Rental Paid	
11.2 How long have you rented there	
11.3 Name of Rental Agent / Landlord	
11.4 Contact number	

### BANKING DETAILS

Bank	
Branch & Code	
Account number	
Type of Account	

### EMPLOYMENT DETAILS

Self-employed: YES / NO	
Occupation	

Current Employer

Employer's address

Period of employment

**AFFORDABILITY DETAILS**

Gross monthly salary (before deductions & tax) (certified copy of payslip attached)

Net monthly salary (certified copy of payslip attached)

Salary payment date

Current monthly expenses

**DETAILS OF SECOND PERSON APPLYING TO RENT THE PREMISES**

Full Name Maiden Name

Identity / Passport No (certified copy to be attached)

Date of Birth

Nationality

Marital Status

If Married: In Community of Property ANC Accrual System

Telephone (Home) (Work) (Fax)

(Mobile) Email address / es

Physical Address

Postal Address

Next of Kin Contact number

Are you the Owner of the property where you currently stay? Yes No

If No, please give us the following information:

11.5 Rental Paid

11.6 How long have you rented there

11.7 Name of Rental Agent / Landlord

11.8 Contact number

**BANKING DETAILS**

Bank

Branch & Code

Account number

Type of Account

**EMPLOYMENT DETAILS**

Self-employed: YES / NO

Occupation	
Current Employer	
Employer's address	
Period of employment	

**AFFORDABILITY DETAILS**

Gross monthly salary (before deductions & tax)	(certified copy of payslip attached)
Net monthly salary	(certified copy of payslip attached)
Salary payment date	
Current monthly expenses	

**GENERAL DETAILS**

Who will be staying at the Premises for the whole period of the Lease?

Number of adults	
Number of children	
Children's ages	1      2      3      4
Names of Schools attended by children	
Number Pets owned	Type

Number of vehicles at Premises

1. Type	Registration
2. Type	Registration
3. Type	Registration

Have you (or both of you) ever had any judgments / defaults granted against you?	Yes	No
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If Yes, please give details	

Are you (or both of you) presently under, or have ever undergone, debt review proceedings?	Yes	No
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If Yes, please give details	

I / we declare that the information we have given in this application form is true and correct to the best of my / our knowledge and that I / we have not failed to provide any information which, if the Landlord had known such information, would have not allowed the application to be successful.

On acceptance of this application and should a property become available, you will required to complete an Application form. It should be noted that upon acceptance by the Landlord and the presenting of an Agreement of Lease,you will be required to pay the following:

Deposit	R
Key deposit	R

Electricity deposit	R
Lease fee	R
Pro-rata rent	R
1st Month rent	R
Total	R

**SUPPORTING DOCUMENTS TO BE ATTACHED WITH THIS APPLICATION**

First Person	Second Person
Certified RSA ID Document / Passport	Certified RSA ID Document / Passport
Certified Proof of current address	Certified Proof of current address
3 x Certified Pay slips	3 x Certified Pay slips
Certified 3 Month's Original or Bank-Stamped bank statements	Certified 3 Month's Original or Bank-Stamped bank statements
Verified SARS Tax Number Verification	Verified SARS Tax Number Verification

I / We agree and allow the Landlord at all times to:

1. contact, request and obtain information from any credit provider (or potential credit provider) or registered credit bureau that may be necessary to assess my / our behaviour, profile, payment patterns, indebtedness, whereabouts, and creditworthiness;
2. furnish information concerning the behaviour, profile, payment patterns, indebtedness, whereabouts, and creditworthiness of me / us to any registered credit bureau or to any credit provider (or potential credit provider) seeking a trade reference regarding my / our dealings with the Landlord.

Signed by the Applicant at \_\_\_\_\_ on this the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_

**APPLICANT**

Signed by the Second Applicant at \_\_\_\_\_ on this the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_

**SECOND APPLICANT**

**(SIGNATURES REQUIRED OF BOTH HUSBAND AND WIFE, OR PERSONS SHARING)**