



**ADDENDUM No. 1**

**BID NUMBER : ECDC/ELN/242/082020**  
**BID SUBJECT : LEASING OF LAPTOPS TO ECDC FOR A PERIOD OF 36 MONTHS**

**1. MANDATORY REQUIREMENT AUTHORISED LAPTOP SERVICE CENTRE**

Mandatory requirement 2 on page 11 states that the following is mandatory

**Authorised Laptop Service Centre**

Service Provider must be an authorised Service Centre for the Brand of Laptop Quoted. Bidder to submit a Service Centre Certificate for the Brand of Laptop Quoted on as proof.

**OR**

Service Provider to provide accreditation certificates of the technicians authorised for the maintenance of the Brand of Laptops quoted on. ECDC reserves the right to visit the Service Centre during evaluation or after award for verification of Service Centre.

**ECDC is making the above Mandatory Requirement NOT Mandatory anymore, HOWEVER ECDC still requires that the following services from the Bidder**

- a) Laptops come with a 3 Year Onsite OEM Warranty as per the specification
- b) Insurance as per the Specification to be the responsibility of the Bidder
- c) Repair and Maintenance outside of warranty must be the responsibility of the Bidder



**2. SECTION C, PARAGRAPH 4.1.1**

Section C paragraph 4.1.1 below point (d) in the Bid Document must be replaced with (e) below:

**FROM**

*It is a condition of the award that the Bidder has an accredited local technical staff residency at East London and each site outside the 200km radius of East London (i.e. Port Elizabeth and Mthatha) (to maintain quoted laptops).*

*Proof of Accredited Local Technicians will be required by ECDC within 14 days after the conditional award. Where the service provider cannot provide a local technician to service the area as required above, their bid will be cancelled and the second bidder will be awarded the tender etc.*

**TO**

- e) Bidders must clearly display the process and turnaround times as to how they will resolve issues/repairs in the following areas**
- ✓ East London
- ✓ Port Elizabeth
- ✓ Mthatha
- ✓ Butterworth
- ✓ Queenstown

**Bidders must submit provide list of technicians available and their certifications that are relevant to Laptop Repairs.**

**ECDC Representative**

*Yvonne*

**Date**

*16.09.2020*

Acknowledgement and Acceptance by Bidder	
Name:	Bidder:
Signature:	Date: