
DATE ADVERTISED: 16 SEPTEMBER 2024



VACANCY

MANAGER : CORPORATE REPORTING AND PERFORMANCE

INFORMATION MANAGEMENT - FIVE (5) YEAR FIXED TERM CONTRACT

GRADE 16: R 854 800 - R1 237 800 (TOTAL COST TO COMPANY)

The role entails the coordination of corporate performance reporting and performance information management. Functions relating to the coordination of corporate performance reporting entail collation of relevant information from business units as well as external sources, analysis, interpretation and validation of information and data, compilation of quarterly performance, annual and ad hoc reports, as well as presentation to relevant structures.

Activities related to performance information management entail reviewing of the integrity of the technical indicator descriptors, alignment of the corporate plan to targets, reviewing of quarterly milestone targets to evaluate alignment to the annual target; assessment of the portfolio of evidence and reconciliation of same to reported quarterly, ad hoc, and annual performance information. The candidate shall also be responsible for programme related monitoring and evaluation support, tracking and reporting on service level standards and attending to queries related to corporate performance reporting.

REQUIREMENTS

- Bachelor's degree in commerce and/or Administration, Development Studies, Arts.
- A minimum of (7) seven years working experience in corporate performance reporting, research and analysis, of which (3) three years must be at management or supervisory or consultancy level.
- Research, writing, presentation, and communication skills are essential

This is a fixed term contract position, and the successful candidate will be subjected to signing of a performance contract and verification of qualifications. If you have not been contacted within (8) eight weeks after the closing date of the advertisement, please regard your application as unsuccessful.

In making these appointments, the ECDC reserves the right to apply the principles enshrined in the Employment Equity Act, its policies and plans.

Please send your detailed CV and certified copies of qualifications to

The Human Resources Department

Tel: (043) 704 5620

Email: humanresources@ecdc.co.za

Closing date: 30 September 2024