

DATE ADVERTISED: 27 JUNE 2024



VACANCY

PROJECT MANAGER: INVESTMENT FACILITATION AND SPECIAL PROJECTS PERMANENT POSITION: GRADE 15 (TOTAL COST TO COMPANY)

The incumbent shall be responsible for the Stakeholder Investment coordination and management of the Investment Management, Trade and Investment Promotion Portfolio (IMTIP) of the ECDC. The role will include but not be limited to, leading, directing, managing and monitoring strategic and mission critical stakeholder engagement for IMTIP, related to all Provincial Investment Coordination structures and Special Projects. The incumbent may be required to represent the ECDC in key trade and investment fora and platforms, develop and oversee local and international trade and investment platforms, stakeholder structures, communications, conferences, missions, and events in support of IMTIP's trade and investment objectives. The incumbent will be required to assess stakeholder management risks and implement mitigation measures as well as to assume responsibility for the design and management of investment coordination related special projects. In collaboration with the Communications and Marketing unit, the candidate shall be expected to develop media, marketing and communication content relating to the IMTIP portfolio.

MINIMUM REQUIREMENTS

- Relevant National Diploma (NQF level 6) in Commerce, Trade and Investment, or Development Studies.
- Minimum of five (5) years relevant working experience of which three (3) years should be in trade and/or investment or development management.
- Exceptional capabilities to communicate and engage with stakeholders at a high level and strong secretariat competencies.

This is a permanent position, and the successful candidate will be subjected to signing of a performance contract and verification of qualification. If you have not been contacted within eight (8) weeks after the closing date of the advertisement, please regard your application as unsuccessful.

In making these appointments, the ECDC reserves the right to apply the principles enshrined in the Employment Equity Act, its policies, and plans.

Please send your detailed CV and certified copies of qualifications to:
The Human Resources Department
Tel: (043) 704 5783
Email: humanresources@ecdc.co.za

Closing date: 8 July 2024